

River Road Scenic Byway Corridor Management Plan

Project Team Meeting Minutes

May 20, 2009

In Attendance:

Richard Breen, City of Glenview
Meme Runyon, River Fields
Dave French, River Fields
Aida Copic, Planning and Design Services

Dirk Gowin, Public Works
Jon Henney, GSP
Felicia Harper, GSP
Kathy Melvin, BIC

Distributed: Project Team meeting agenda, revised project schedule, CAG Meeting #1-Anticipated Agenda, CAG Project Overview, Project Team Meeting Minutes May 6, 2009, River Road Draft Survey Questions.

The meeting began with an overview of the agenda. Jon Henney noted that a new project schedule has been distributed reflecting the finalized dates for the CAG and Public Meetings.

The anticipated agenda for tonight's meeting was distributed and Jon discussed the structure of the meeting. He stated that the majority of the meeting will be the Consultant Team presenting the findings of the inventory/assessment information to the CAG members. Dirk Gowin will start the meeting off by welcoming the CAG members and introduce the Project Team. The agenda concludes with a discussion with the CAG members. The purpose of this discussion is to understand the corridor qualities and issues.

The meeting minutes from May 6, 2009 were distributed and the Project Team was asked to independently review and forward any comments to Gresham, Smith.

The status of the June 16th Public Hearing was then discussed. The Project Team discussed likely attendance and it was determined that a bigger space than Harrod's Creek Fire Department would be needed to accommodate the crowd. Jon said that the format and agenda of the 1st Public meeting would be similar to the 1st CAG meeting. The project team will discuss the outcome of the 1st CAG meeting at the next project team meeting and what changes might be needed for the public meeting.

Location of the 1st Public Meeting was discussed and a list was compiled of suggested places. They include Christ Methodist Church, Water Tower, Ramada Inn at Zorn Ave, the nursing school, Springdale Church, King Fish, The Chance School or the Temple.

Revised survey questions were distributed to the project team. It was asked of the team to review the survey questions and have any comments to Jon H as soon as possible. The goal is to have the project website and the survey questions up and running on the internet by June 1st.

Meme Runyon asked if there was a question on the survey that would weigh who uses the byway and how often (e.g., some people use the corridor 24 times a week vs. a

person who uses it 5 times a week). Jon stated that the survey will be for current users and potential users of the corridor. The survey will be provided on the website for at least 2 months and could be extended based on the strength of the responses received after that time period.

Dirk noted that the adjoining property owner's letter should be ready to send out by the end of the day. Ted Pullen has reviewed the letter and had no changes. GSP will provide mailing labels for the letters.

Richard Breen asked how questions will be addressed at the CAG meeting tonight that are off topic. Jon replied that there will be a flip chart at the meeting that will be used as a "parking lot" for questions that will not be answered at that night's meeting but will be addressed at future meetings.

Aida Copic asked if the information that we forwarded to the CAG members regarding the 1st meeting can be forwarded to the project team. Jon Henney will forward the email that was sent to the CAG members to the project team.

The subject of the Harrod's Creek Bridge was discussed. Aida suggested that we be prepared to answer questions regarding this issue. Dirk replied that the bridge will be discussed in the introduction. The issue of how to get pedestrian and bicycle facilities around the Harrod's Creek Bridge will be the issue.

Aida suggested that in the project overview purpose that the bullets points should be rearranged. She suggested that the 1st bullet point should be "Preserve the scenic, natural, cultural, and historic resources and strengthen and promote the role of the corridor as a valued destination and community resource" so it immediately tells the community what is going on with the project.

The discussion at the next meeting will be meeting minutes for May 6, 2009, the survey questions, the May 20th CAG meeting and any changes to format for public meeting and CAG #2.

The meeting was then adjourned.

Respectfully Submitted,

Felicia Harper